

**Government of Assam
Information Technology Department
Dispur, Guwahati – 781006**

**ORDER BY THE GOVERNOR
NOTIFICATION**

No. IT.69/2011/365

Dated Dispur the 19th November, 2014

Sub: Procurement through State e-Procurement Portal.

1. With view to enhancing efficiency, accountability, transparency and uniformity in procurements followed in the state government, the State Government proposes to implement the e-procurement as a Mission Mode Project.
2. It has also been decided to implement the e-procurement Mission Mode Project (MMP) through the State procurement portal developed by National Informatics Centre (NIC), viz <https://assamtenders.gov.in/>. The portal is exclusively for publishing and evaluating the “tender related information” of the State Government and its other agencies. The state government departments which are currently using other e-tendering solutions will be required to move to the new state portal in due course of time for e-procurement.
3. The proposed ‘e-Procurement System’ will help both the Government buyers and the suppliers to reduce the cycle time, unnecessary paper work, waiting in long queues and simultaneously enhance the transparency in the entire process thereby ensuring good governance. It is an easy-to-use, web-based solution for conducting dynamic exchanges in an on-line environment. It will provide real-time bidding solutions for the Government buyers and sellers.
4. The Government has in the first phase, identified the following departments **to carry out the procurement process of all tenders valued at Rs. 100 Lakhs and above through the state e-procurement portal <https://assamtenders.gov.in/>**. The procedures specified in the GePNIC solution of e-procurement MMP shall be applicable for the purpose of this notification. The Tenders valued less than Rs.100 lakhs may also be processed on the state e-procurement portal at the discretion of the Tender floating authority/ head of department of the concerned Department. The Departments or the tender floating authorities may publish their ‘Tender Related Information’ on their own websites and/or on any other websites but shall ensure that the procurement process is done on the state e-procurement portal only.

List of Departments :

- i. Public Health Engineering
- ii. Irrigation
- iii. GDD (GMDA and GMC)
- iv. Water Resource

- v. Information Technology Department (AMTRON)
- vi. Secondary Education (RMSA)
- vii. Power Department (APGCL)
- viii. Health Department (NRHM)
- ix. PWD (Roads)

Note: The 'Tender Related Information' means and includes amongst others e-Procurement, e-Selling and e-Auction, Request for Proposal, Request for Expression of Interest, Notice for Pre-Qualification, Registration of the Contractors, Notice inviting Tender/Bid or Proposal in any form, Tender Enquiries, Corrigenda and also the details of the contract awarded as a result of finalization of the Tender process.

In order to facilitate the use of the state e-procurement portal, the NIC will provide detailed guidelines. The state NIC will depute the facility management personnel (FMP) in the state e-procurement cell to ensure smooth handholding in the entire e-procurement process through the nodal officers of the respective departments for the initial adoption duration of the system. The concerned departments will make arrangements for necessary training to their officials and bidders, with technical support from NIC. The guidelines will also be available on the said Portal. The registration of the departmental nodal officer shall be done by the NIC who will issue the user id and password to the said nodal officer. The nodal officer in turn, shall be responsible for registration of other Govt. users in his department, along with creation of their 'User ID' and 'Password'. The Digital Signature Certificate essential for e-procurement shall be provided by NIC. As per the guidelines of the MMP, 500 DSC shall be provided free of cost by NIC to the government Departments users on first come first serve basis.

The IT department shall notify the name of officials and their contact details for support and necessary assistance in the process of e-procurement implementation from time to time.

The heads of Departments in para (4) above are requested to circulate this Notification to their subordinate Offices and the Autonomous Bodies / Local Bodies / Corporations / PSUs under their control.

This notification shall come into immediate effect and the said identified departments shall take all steps to initiate e-procurement through the portal within 45 days from the date of issue of this notification.

Sd/-

Principal Secretary to the Government of Assam

Information Technology Department

Dispur, Guwahati-6

Copy to :-

1. PPS to Hon'ble Chief Minister, Assam.
2. Principal Secretary to Hon'ble Chief Minister, Assam.
3. SO to Chief Secretary for appraisal of Chief Secretary.
4. Principal Secretary, IT Department.
5. Commissioner & Secretary, I& PR Department for information and necessary action regarding publication.
6. Commissioner & Secretary PHE Department.
7. Commissioner & Secretary Irrigation Department.
8. Commissioner & Secretary GDD Department.
9. Commissioner & Secretary Water Resource Department.
10. Commissioner & Secretary Secondary Education Department. (RMSA)
11. Commissioner & Secretary Power Department.
12. Commissioner & Secretary, Health Department (NRHM)
13. Commissioner & Secretary, PWD (Roads)
14. Secretary, Information Technology Department for information.
15. Joint Secretary, IT Department for information.
16. SIO, NIC for information.
17. MD, AEDCL (AMTRON) for information and necessary action.
18. The Director, Assam Govt. Press, Baminimaidan, Guwahati – 21 for publication of this notification in the next issue of the Assam Gazette.

*Depd Secy
26-11-2014
TD (KRD)*

By order etc.,



Deputy Secretary to the Govt. of Assam
Information Technology Department